

Library Board Minutes

The Beauregard Parish Library Board of Control met in a regularly-called meeting on Monday, Aug 7, 2023. Angela Lannen called the meeting to order at 4:46 and noted a quorum made up of Lynne Boggs, Beth Cuevas, Bridget Sonnier, Jo Blankenship and Tranquil Crosby, as well as herself. Director Erin Chesnutt was also present. Absent were Molly Poe and Kelly Bailey. No members of the public were present, so the following did occur:

- Blankenship moved to amend the agenda to include a patron report in section VII . B; Cuevas seconded and the motion carried unopposed.
- Boggs moved to approve the minutes from the May 1, 2023 meeting as presented; Crosby seconded and the motion carried unopposed.
- Chesnutt gave an update on the Wye CapEx project which had an official construction start date of June 28, 2023 and has an anticipated construction end date in early January 2024. A DOTD permit for a driveway has been approved and is awaiting signing. The State Fire Marshall's has approved the building plan.
- Chesnutt went on to highlight some of the policy changes that the new Act 427 will require. The new policy will need to be approved before January 1, 2024 and enacted by June 1, 2024. After working with the State Library, other Louisiana libraries, and either the state AG or local DA's office to insure compliance, she will have a proposed amendment to the collection development policy and Request for Reconsideration of Materials form for the board to review / approve at the November meeting.
- Blankenship moved to update the Service Policy 5.1.2, Acquisitions and Collections policy to reflect current funding thresholds of the public bid laws. Cuevas seconded and the motion passed without opposition.
- Chesnutt shared an excellent audit for fiscal year 2022 and a very positive Statewide Agreed Upon Procedures report for 2022. Boggs moved to amend the FY 2023 budget's Balance Forward amount to match the auditor's unassigned balance fund as of 12/31/22, \$5,075,029. Cuevas seconded and the motion carried unanimously.
- Chesnutt shared that BPL is one of the libraries chosen to be a site for The Blue Cross Blue Shield of Louisiana Foundation's Telehealth Outreach Pilot Programs. We will utilize those funds to purchase circulating equipment to a) assist patrons in accessing telehealth resources and b) self-monitor and track basic vital signs, as well as advertise this new set of resources.
- Chesnutt then moved on to discuss the financial year-to-date / budget report. Blankenship moved to relocate \$3 million into various appropriate USB Financial vehicles with staggered closing dates to improve our return from interest. Cuevas seconded and the motion carried unopposed.
- While reviewing statistical information, several trustees requested copies of the HomeBound Program application to share with other organizations in which they are involved.
- Additional reports were presented regarding personnel, outreach, summer reading, facilities, and patron activities including a temporary ban.
- Blankenship moved to enter Executive Session to discuss the director's annual evaluation; Boggs seconded and the motion carried. Boggs moved to exit Executive Session, Cuevas seconded and the motion carried. Blankenship moved to approve a Level 2 salary increase to Chesnutt beginning January 1, 2024; Crosby seconded and the motion carried.
- Blankenship moved to adjourn; Cuevas seconded and the motion carried. Lannen adjourned the meeting at 6:17pm.