



Beauregard Parish Library
205 S. Washington Ave.
DeRidder, LA, 70634

FILMING AND PHOTOGRAPHY POLICY

The Beauregard Parish Library (the Library) has a significant interest in maintaining an environment that allows patrons to freely access library information and resources. This requires the Library to maintain policies that protect the privacy of its patrons and staff and ensures their freedom from harassment, intimidation, and threats to their well-being and safety. As a limited public forum, the Library exercises its right and obligation to provide appropriate safeguards against such behavior by creating and enforcing policies relating to the time, location, and manner of any recordings though not the content thereof.

GENERAL INFORMATION

Non-Commercial Photography

Permission is not required for noncommercial photography and videography in most public areas of the library building. Photography and videos are not permitted in bathrooms, meeting rooms or study carrels that are reserved or in-use by others, and staff-only areas. No specialized equipment other than the camera may be used. This includes but is not limited to tripods and lighting rings.

Persons taking photographs and videos shall not (i) compromise a patron or staff member's right to privacy, (ii) video or photograph any person without their prior consent, (iii) harass, intimidate, or threaten any person, or interfere with the utilization of library services and resources of any patron or staff member, or (iv) block library aisles, walkways, doors, or exits.

Persons taking photographs and videos of publicly available collections in the library are solely responsible for obtaining consent or other permission when photographing or videoing copyrighted materials. Likewise, they are solely responsible for obtaining all necessary releases and permissions required by law from persons who can be identified in any photograph or video.

Persons taking photographs and videos in the library are also required to comply with other relevant policies, including but not limited to our Behavior Policy.

Commercial Photography

Commercial photography is not permitted on library grounds without written permission from the Library Director at least 2 weeks in advance. Commercial photography or filming includes but is not limited to using the library as a set or backdrop for portraiture, model, or product photography. Any commercial photographer obtaining permission to film or photograph on library property must adhere to all other requirements expressed in this policy.

FIND IT HERE

337-463-6217 or 1-800-524-6239

library.beau.org



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EXTERIOR PHOTOGRAPHY AND VIDEOS

Taking non-commercial photographs and videos on library grounds outside the building does not require permission from the library. However, the activity shall not impede egress or ingress of patrons nor staff to or from the building.

LIBRARY PHOTOGRAPHY, VIDEOS & RECORDING

The Library may take photos, videos, and audio recordings at the library and during library events to use in its publicity materials and on its website and social media sites. The Library reserves the right to document its services and the public's use of the library building and grounds. These photographs, videos, and audio recordings may be copied, displayed, televised and published (including on any library website or social media site). Any individual that does not wish the Library to use a photograph or video of them or their child should inform a library staff member prior to or while such photographs or videos are being taken.

LIBRARY BOARD MEETINGS

Pursuant to the Louisiana Open Meetings Act, any person may record the proceedings of the Library Board and other meetings required by the Act to be open to the public. Recordings may be made by tape, film, or other means and shall not disrupt the meeting or create a safety hazard.

LIABILITY

Persons involved in taking photographs or videos are solely liable for any injuries to persons or property that result from their activities on library property. They also have sole responsibility for obtaining all necessary releases and permissions required by law from persons who can be identified in any photograph or video or for copyrighted materials. The Library undertakes no responsibility for obtaining these releases or permissions.

COMPLIANCE

As with all policies, the Library reserves the right to have its staff ask any individual or group violating this policy to cease taking photographs or videos. Continued violation will result in removal from library premises.

Adopted May 2, 2022

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