

**Beauregard Parish Library Board of Control**  
**Minutes – July 1, 2021**

The Beauregard Parish Library Board of Control met in a specially-called meeting on July 1, 2021 at the Library's DeRidder location at 205 S Washington St.

- President Angela Lannen called the meeting to order at 5:00PM and noted a quorum made up of Molly Poe, Lynne Boggs, Beth Cuevas, Mike Harper, and herself. Absent were Jo Blankenship, Tranquil Crosby and Candice Hodges. Also present were Erin Chesnutt, Library Director, David Brossett, and Max Wilson of Brossett Architect.
- No amendments to the agenda were requested and no members of the public, aside from those noted above, were present for participation.
- Brossett shared a floor plan concept for a modular building measuring 24' x 60' and discussed that a modular build would capitalize on cost effectiveness in terms of labor, supplies, and time. Specifications such as wind-rating for various modular buildings will be vetted and a pre-approved list of providers will be included in the bid documents, when we get to that stage so that the project can be bid as a single unit including a general contractor for site-specific work and overseeing the ordering and installation of the modular building.
  - The board requested extending the porch roof to cover the meeting room entrance as well as the length of the ramp.
  - The library will utilize a free-standing book drop to maximize the use of the interior space.
  - The board also requested that Brossett run the numbers of what it would cost to enlarge the floor plan to 28' wide instead of 24'. Brossett agreed to run the numbers, noting that transporting the enlarged building would require additional permits and, therefore, additional cost.
  - The Board agreed that the preliminary plans presented are generally in-line with our expectations for this facility.
  - Harper suggested Chesnutt ask Imperial Calcasieu Regional Planning & Development (ImCal) if they know of potential additional funding sources that would be applicable and, if so, would it be possible to apply within our desired timeline for this project. Chesnutt will update the board with her findings.
  - If necessary, the board will call another special meeting before the regularly scheduled meeting on August 2<sup>nd</sup>
- Chesnutt told the Board that the building plans for the new Singer building are being marked up for renovations to be sent to the Fire Marshal's office for approval before sending out an RFP for contractors.
- Lannen reminded trustees to turn in their annual evaluations before the deadline later this month.
- With no other business, the meeting adjourned at 5:37 PM.

Respectfully submitted,

/ s/ Erin N Chesnutt, Secretary to the Board