

## Beauregard Parish Library Card Application

1. Do you live in or own property in Beauregard Parish (yes or no)? \_\_\_\_\_ If no, stop here and complete a Libraries Southwest Card Application instead. If yes, please continue.
2. Do you plan to use this card in neighboring parishes? (yes or no)? \_\_\_\_\_
3. Read the application folder. If you have questions, ask a Library staff member for assistance.

### 4. All Applicants, Complete This Area

Cardholder's

Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Evening / Other Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

### 5. 17 or Younger? Complete This Area Also:

#### Parent's or Legal Guardian's Information:

Name: \_\_\_\_\_

Phone (home) : \_\_\_\_\_ (work): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Physical address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

### 6. Adult (18 & Older) Applicants, Sign Here

I have read the application folder. I agree to obey all the rules and regulations of the Beauregard Parish Library, to pay promptly all fines and fees charged against the card issued to me for damage, loss or late return of materials and to give immediate notice of any change of address. I assume full responsibility for all items checked out on this card and for notifying the library at once if this card is lost or stolen.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(date)

### 7. Parent or Legal Guardian With Juvenile (17 & Younger) Applicant

I have read the application folder. I agree to allow the juvenile applicant to check out material from the Beauregard Parish Library. I understand that I am responsible for all material checked out on this card, for providing guidance in the selection of all library materials and information sources which I deem necessary and for fines and fees for the damage, loss or late return of material. I assume full responsibility for all items checked out on this card and for notifying the library at once if this card is lost or stolen. I certify that I am the parent or legal guardian of this juvenile.

\_\_\_\_\_  
(Parent's signature)

\_\_\_\_\_  
(date)

**I agree to follow library rules.**

\_\_\_\_\_  
(Juvenile's signature)

*Staff use Only: Address Verified with:* \_\_\_\_\_

*New Card* \_\_\_\_\_

*Previous Card* \_\_\_\_\_

*Picture ID* \_\_\_\_\_

*Entered: in EG* \_\_\_\_\_ *in LSW* \_\_\_\_\_ *in Notes* \_\_\_\_\_

*Double Ck'd* \_\_\_\_\_ *Scanned* \_\_\_\_\_ *Mailed Card* \_\_\_\_\_

*Pick up Holds @:* \_\_\_\_\_ *Username:* \_\_\_\_\_

*Staff Notes:*

**Return this form to any branch of the Beauregard Parish Library. Juveniles must be accompanied by parent or legal guardian. Picture ID of adult applicant or parent/guardian & address verification will be required.**