

## ***Beauregard Parish Library***

205 S. Washington Ave. | DeRidder, LA 70634

(V) 337-463-6217 (F) 337-462-5434

<http://library.beau.org>

November 4, 2015

The Beauregard Parish Library Board of Control met in regular, open session at the above address. Attending were Pat Andrews (presiding), Angela Lannen, Merle Stout (honorary), Elizabeth Brasseaux, Tranquil Crosby, and Erin Chesnutt with Jo Blankenship and Janet Pitre arriving shortly after the meeting was called to order. Molly Poe and Gary Crowe (ex officio) absent. Mrs. Andrews called the meeting to order at 4:35.

To save the agenda items requiring action from the board until all members could arrive, Elizabeth Brassueax motioned that the agenda be re-ordered. Angela Lannen seconded and the motion passed.

With no member of the public present to participate, the meeting moved on to discussing the quarterly reports and facility needs. Several trustees suggested additional activities to track within the library to improve the over-view our statistical data provides, such as sign-in / usage count sheets at the study carrels. Erin Chesnutt shared news of roofing difficulties at two branches and updates on land donation efforts.

Chesnutt then updated the Board to the plans of the City of DeRidder's Reading Across Beauregard initiative and the role they requested the Library play. The board also spoke for several minutes about what does and does not constitute a "conditional donation" and decided that requesting to stay anonymous is not a condition.

After the Board reviewed the minutes of the previous meeting, Janet Pitre moved to accept them as presented; Elizabeth Brasseaux seconded and the motion carried.

Moving on the discussion of financial matters, Pat Andrews provided a report of the finance committee's actions at their recent meeting including plans to revisit the library payscale next year and alterations to the director's employment contract for 2016. Chesnutt then presented the Board with a proposal of Anticipated Revenue and Expected Expenditures for Fiscal Year 2016. After some discussion, Jo Blankenship moved to accept the proposal; Elizabeth Brasseaux seconded and the motion passed. The proposal, seen at the bottom of these minutes, will be available for viewing at the DeRidder branch of the Beauregard Parish Library (205 S. Washington Ave., DeRidder, La) during all open hours between Nov. 5, 2015 and the public hearing for the proposal which will take place at the same address at 5:00 pm on December 2, 2015. Members of the public are welcome to view the document and attend the public hearing to voice their opinions or concerns. A budgetary subcommittee of Jo Blankenship and Angela Lannen was appointed to preside over the public hearing on motion of Tranquil Crosby, seconded by Janet Pitre.

Angela Lannen announced an upcoming Christmas musical program at the library and Erin Chesnutt shared the BPL staff's contributions to the Louisiana Libraries publication where Assoc. Director Celise Reech-Harper is editor and Assoc. Director Julie D. Moncada has provided several cover photos. With no other business, Angela Lannen moved to close the meeting; Elizabeth Brasseaux seconded and the motion carried. Pat Andrews adjourned the meeting at 5:43 pm.

Proposal of Anticipated Revenues and Expected Expenditures  
Fiscal Year 2016

<u>Anticipated Revenues</u>		<u>Expected Expenditures</u>	
<b>Ad Valorem</b>	\$1,737,013.25	<b>Personal Services</b>	\$983,456.31
<b>State Rev Share</b>	\$52,637.00	<b>Operational Services</b>	\$218,344.50
<b>Fees</b>	\$5,000.00	<b>Materials / Supplies</b>	\$45,000.00
<b>Fines &amp; payment</b>	\$5,000.00	<b>Lib Materials</b>	\$251,657.00
<b>Interest</b>	\$1,000.00	<b>Equipmt &amp; Furnishings</b>	\$30,500.00
<b>Grants</b>	\$0.00	<b>Training, travel, Edu.</b>	\$25,000.00
<b>Donations</b>	\$0.00	<b>Intergovernmental</b>	\$65,000.00
<b>SUBTOTAL</b>	\$1,800,650.25	<b>SUBTOTAL</b>	\$1,618,957.81
		<b>BALANCE</b>	\$181,692.44

Respectfully submitted,  
Erin N Chesnutt, MLIS  
Secretary to the Board